

Stonewall Columbus 2009 Pride Participant Registration

2009 Columbus Pride Parade & Festival

Friday, June 19 5 pm-11 pm &
Saturday, June 20 11 am – 9 pm

This registration form is required for the following Pride Festival Participants

Commercial & Non-Profit Booths

~~Food Vendor Booths~~ **Food Vendor Slots Are Filled!**

Parade Floats & Vehicles

Parade Walking Groups

Attention Booth Vendors!
2 DAY FESTIVAL THIS YEAR!

Booth Registration Deadline: Friday, May 29, 2009, 5:00 P.M.

Parade Entrant Registration Deadline: Monday, June 15, 2009, 5:00 P.M.

Columbus Pride Registration Information and Contact

Jan Adams-Richards

Stonewall Columbus Pride Coordinator

(P) 614-930-2265 (F) 614-299-4408

jadamsrichards@stonewallcolumbus.org

Complete pages 5 thru 9 of this registration packet and return them to Jan Adams-Richards at Stonewall Columbus, 1160 North High Street, Columbus, Ohio 43201. Be sure to include your payment and make a copy of pages 5-9 for your records.

Return only pages 5-9!

PRIDE 2009

EVENT SCHEDULE / DEADLINES / RESTRICTIONS

Booth Registration Form & Payment Deadline	May 29	5:00 p.m.
Booth Cancellations with Refund less 10% processing fee	June 1	5:00 p.m.
Parade Float/Vehicle/Walking Group Form & Payment Deadline	June 15	5:00 p.m.
Rockin' / Pride Festival Setup Permitted	June 19	12:00 p.m. – 3:00 p.m.
Rockin' in the Streets - Vendors, Exhibitors, Stage, Food and Entertainment at Goodale Park	June 19	5:00 p.m. – 11:00 p.m.
Pride Festival Setup Permitted - Must be in place & occupied by 11:00 a.m.	June 20	8:00 a.m. – 10:00 a.m.
Pride Festival & Parade - Vendors, Exhibitors, Stage, Food and Entertainment at Goodale Park.	June 20	11:00 a.m. – 9:00 p.m.
Floats/Vehicles/Walking Groups In Place		11:00 a.m.
Parade Step-Off at Statehouse/Ends at Goodale Park	(Route TBA)	1:00 p.m.
Booth Teardown	June 20	9:00 p.m. – 10:00 p.m.
Table & Chairs Deposit Voucher Signed by Stonewall Volunteer	June 20	By 10:00 p.m.

Bud Light is the Official Beverage Sponsor for the Stonewall Columbus Pride Festival. No other alcoholic products may be advertised or sold at the event.

None of the following is to be sold, advertised, distributed or otherwise present at the event without the written consent of Stonewall Columbus: Beverages, Water, Third Party Sponsorships, and National Corporations/Franchises.

Complete pages 5 thru 9 of this registration packet and return them to Jan Adams-Richards at Stonewall Columbus, 1160 North High Street, Columbus, Ohio 43201. Be sure to include your payment and make a copy of pages 5-9 for your records.

Questions? Contact Jan at jadamsrichards@stonewallcolumbus.org, (P) 614-930-2265

PRIDE PARTICIPANT INFORMATION

Product Exclusivity

Product exclusivity is only granted to those companies that pay an exclusivity fee established by Stonewall Columbus. Please call Stonewall Columbus for details. Stonewall Columbus reserves the sole right to determine who will be granted exclusivity and to determine the number of businesses that sell similar products and/or services.

Trademarks

Stonewall Columbus reserves the right to the use of its logos, name, marks, symbols and other intellectual property. Any use of these without express written permission is a violation of the agreement with Stonewall Columbus and will result in expulsion from the Festival. Trademarks registered to Stonewall Columbus include: Columbus Pride, Columbus Gay Pride Parade, Columbus Pride Guide, and Pride Celebration.

Space/Booth Rental

Booth spaces are rented in 10' x 10' spaces. No structure may exceed 15' in height. You must provide any tent or booth structure as long as it falls within the City of Columbus safety guidelines. It must also fit within the space that you have rented. Stonewall Columbus provides the space, one table and two chairs per 10' x 10' space rented. If a larger space is used or needed, the *applicant will be charged for an additional space*. Refer to the Pride Participant Fee Schedule in this packet for current booth fees.

Table & Chair Deposit

A deposit is required for every space that uses the table and chairs provided by Stonewall Columbus. After these table and chairs are taken to the drop-off location and logged by a Stonewall Columbus volunteer, the deposit is refunded to you by mail within two weeks after the event. Refer to the Pride Participant Fee Schedule in this packet for current deposit amounts.

Tables and chairs must be returned to specific locations in order to receive your table/chair deposit.

Deadlines

Booth applications must be received by the deadline stated in this packet. *Applications will be accepted after the deadline, but must be accompanied by a late fee as indicated in the Pride Fee Schedule in this packet. Late applications have no guarantee of accommodation.*

Payment

Payment, including any applicable fees, must be made in full and may be made using a major credit card, check, money order or cash. Checks and money orders should be made payable to Stonewall Columbus. **Cash payments can only be made in person at Stonewall Columbus - Do not mail cash!** Partial payments or invoicing will not be accepted. Receipts can be issued only by request. All checks must clear the bank upon first presentation or you may be barred from participation on the day of the event, without prejudice to any other rights or remedies available to Stonewall Columbus. Full payment and all required paperwork must accompany your application to be complete. Incomplete applications will be returned to sender, hindering your eligibility for available spaces. Post-dated checks are not accepted.

Placement

Stonewall Columbus has final determination over the placement of all booths. *Stonewall Columbus reserves the sole right to place booths on any location that it deems fit.*

Firearms

Firearms, loaded or unloaded, concealed or exposed are strictly prohibited from any float or walking group throughout the parade or at any booth or area at the Pride Festival. Exclusions include Stonewall hired Columbus Police officers pertaining to security contracts.

Power

Stonewall Columbus will not provide electricity.

Exhibitors/Vendors may bring their own generator as long as it fits within the 10' x 10' space.

Insurance and Vendor Permits

All participants must provide their own insurance and sign the Hold Harmless Agreement, which is included in this packet. It is the responsibility of each Vendor to obtain the necessary permits from the State of Ohio. Permit information is available by calling the Ohio State Department of Taxation at 1-888-405-4039.

Business/Organization Description

Please supply a brief description of your business and the product you plan to offer at your Festival location on the registration form.

Communicating With Deaf and Hard of Hearing Individuals at Pride

Did you know that deaf and hard of hearing individuals comprise 10% of the population in the United States? To make sure that you are reaching this large and diverse population, please provide information in a visible (written) format. When selling food, drink, or clothing, please use posters, banners and brochures or signs to indicate prices and sizes, enabling deaf or hard of hearing individuals to easily shop at your booth. Consider providing laminated menus or sample items of different sizes so that deaf or hard of hearing individuals can point to their selections when placing orders. Your cooperation in creating an accessible environment for deaf and hard of hearing people at the Columbus Pride Festival will be greatly appreciated.

Noise

As a courtesy to other exhibitors & vendors, Stonewall Columbus will limit amplified sound from your booth.

Contract

Please read the contract in this application carefully and sign and date in the spaces indicated.

Confirmation Process

You will receive a call prior to the event confirming your participation. You will also receive an email with your booth assignment, if applicable, and check-in instructions the week of the Pride Festival.

PRIDE PARTICIPANT INFORMATION (cont.)

Booth Cancellations

You may cancel your booth application at any time until the stated cancellation deadline and receive a refund of all fees paid, minus a 10% processing fee. Refunds will be paid within two weeks following the event. **CANCELLATIONS MADE AFTER THE STATED CANCELLATION DEADLINE WILL NOT BE REFUNDED. BOOTH "NO-SHOWS" ON THE WEEKEND OF THE EVENT WILL NOT BE REFUNDED.** Any assigned spaces not checked-in and occupied by the deadline on Saturday will be subject to resale by Stonewall Columbus. Providing there is adequate space, the original exhibitor may be reassigned, but no refund will be made.

PARADE FLOAT / VEHICLE / WALKING GROUP INFORMATION

The Line-Up and Parade Route (TBD) will be sent to you at a later date.

11:00 a.m.	All floats, vehicles and walking groups should be in place no later than 11:00 a.m. on Saturday
1:00pm	Pride Parade Step-Off

Arrival at the Park

After the Pride Parade, you are encouraged to park your float at the Pride Festival so everyone can see it. Please be sure to indicate on your application form if you will be parking at the Festival so we can allow for space.

Float Definition and Dimensions

Any vehicle that is driven in the Pride Parade is considered a float and must be registered. The *only* exceptions are accessibility vehicles, official Pride golf-carts and official Security motorcycles. The height of floats cannot exceed 13' 6". Floats should not be wider than a single road lane.

Parade Walking Groups/Organizations

A Walking Fee is charged for Sponsored Groups marching in the Parade. A Sponsored group is defined as any group that is affiliated with, sponsored by or promotes a government, religious, social, political or commercial interest.

Decorations

All floats must be decorated before arrival at the Park. ***Stonewall Columbus prohibits the display of logos, slogans, trademarks of any business other than the business listed on your application and Stonewall pre-approved logos.***

Sound

Any float that uses music or sound equipment must notify Stonewall Columbus on the application. It is our goal to spread these floats throughout the Parade to decrease the probability of having dueling stereos.

Alcohol

THERE WILL BE NO ALCOHOL CONSUMED DURING THE PARADE. YOU WILL BE REMOVED FROM THE PARADE BY THE COLUMBUS POLICE IF YOU ARE SEEN DOING SO.

Litter

To ensure the safety of the participants and to limit the amount of litter generated by the Pride Parade, ***the throwing of items (e.g., confetti, beads, coupons, etc.) is prohibited. The throwing of anything from a float may result in an additional fine deemed appropriate by Stonewall Columbus.***

Placement

Stonewall Columbus determines the placement of floats in the Pride Parade. Floats that arrive early *may* obtain positions near the front of the Parade. If your group needs to be in the front of the line-up, please arrive at **The Parade Step-Off Site** as early as possible and submit the request and the reason for it on this application.

Deadlines

Float/Vehicle/Walking Group Applications will be accepted after the stated deadline, but must be accompanied by an additional late fee as indicated in the Pride Fee Schedule in this packet. *Late applications have no guarantee of accommodation.* **Anyone who has not submitted an application prior to the day of the parade will only be allowed in the parade by payment of CASH in the sum of \$150 for a Float/Vehicle or \$25 for a Walking Group.**

FEES FOR FLOAT/VEHICLE/WALKING GROUP "NO-SHOWS" ON THE DAY OF THE EVENT WILL NOT BE REFUNDED.

Complete pages 5 thru 9 and return them to Jan Adams-Richards at Stonewall Columbus, 1160 North High Street, Columbus, Ohio 43201. Be sure to include your payment and make a copy of pages 5-9 for your records. Return only pages 5-9!

Questions? Contact Jan at jadamsrichards@stonewallcolumbus.org, (P) 614-930-2265

Thank You for Your Support and Enjoy the Festival!

PRIDE PARTICIPANT REGISTRATION FORM

Please type or print clearly. All sections are required. Send completed application with a check, money order (made payable to Stonewall Columbus) or completed credit card form and all required paperwork by the stated deadline. If you have questions about the application process, please contact Jan Adams-Richards, Pride Coordinator, at 614-930-2265 or Stonewall Columbus at 614-299-7764. Fax number of 614-299-4408.

Full Payment and all completed paperwork must be included with this application. Incomplete applications will be returned.

Please retain a copy of all application materials for your files.

Business/Organization Name:

Mailing Address:

City:

State:

Zip:

Contact Person:

Phone 1:

Phone 2:

Email:

Enter Table & Chair Refund information below, if applicable:

Table/Chair Refund Check payable to:

Send Refund Check to this address:

Vendor/Exhibitor Booth Space

Please give a brief description below of what you plan to do with your **Booth Space**.

Please note any special requests here. It may not be possible at the time of booth check-in to accommodate special requests.

Parade Float, Vehicle or Walking Group

Please give a brief description below of decorations, special effects, or other audio/video characteristics. Please list ALL Logos that will be on your Float/Vehicle/Signs

2009 PRIDE FEE SCHEDULE & ORDER FORM

Special Requests and Deadlines
 Stonewall Columbus may not be able to fulfill special requests. Any requests accepted after the deadline will be a charged a late fee. *Stonewall Columbus cannot guarantee that late entries will be accepted.*

Table & Chair Deposit
 The Deposit for the Table & Chairs in each selection is refundable when items are returned and logged by a Stonewall Volunteer. **Refunds will be made within two (2) weeks after the event.**

Booth Space Sizes
 Booth spaces are 10' x 10'. If a larger space is used or needed, the *applicant will be charged for an additional space* according to the fee schedule shown below.

Parade Sponsored Walking Groups/Organizations
 A Walking Fee is charged for Sponsored Groups marching in the Parade. A Sponsored group is defined as any group that is affiliated with, sponsored by or promotes a government, religious, social, political or commercial interest.

Vendors – Maximize Your Exposure! 2 Days for One Low Price!

BOOTHS - COMMERCIAL, NON-PROFIT & FOOD	On or Before May 29	After May 29 (25% Late Fee)	TOTAL
1 st COMMERCIAL Booth	\$270 <input type="checkbox"/>	\$337.50 <input type="checkbox"/>	_____
2 nd COMMERCIAL Booth	\$135 <input type="checkbox"/>	\$168.75 <input type="checkbox"/>	_____
3 rd COMMERCIAL Booth	\$135 <input type="checkbox"/>	\$168.75 <input type="checkbox"/>	_____
1 st NON-PROFIT Booth	\$90 <input type="checkbox"/>	\$112.50 <input type="checkbox"/>	_____
2 nd NON-PROFIT Booth	\$45 <input type="checkbox"/>	\$56.25 <input type="checkbox"/>	_____
1 st FOOD VENDOR Booth	\$625 <input type="checkbox"/>	\$781.25 <input type="checkbox"/>	_____
2 nd FOOD VENDOR Booth	\$312.50 <input type="checkbox"/>	\$390.62 <input type="checkbox"/>	_____
3 rd FOOD VENDOR Booth	\$312.50 <input type="checkbox"/>	\$390.62 <input type="checkbox"/>	_____
1 Table & 2 Chairs Deposit	\$25 <input type="checkbox"/>	\$31.25 <input type="checkbox"/>	_____
2 nd Table & 2 Chairs Deposit	\$25 <input type="checkbox"/>	\$31.25 <input type="checkbox"/>	_____
3 rd Table & 2 Chairs Deposit	\$25 <input type="checkbox"/>	\$31.25 <input type="checkbox"/>	_____
Bringing a Generator?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Water Line Hookup?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Days Attending	Friday <input type="checkbox"/>	Saturday <input type="checkbox"/>	

Food Vendor Slots Are Filled!

PARADE FLOAT/VEHICLE	On or Before June 15	After June 15 (\$25 Late Fee)	TOTAL
1 st Parade Float/Vehicle	\$125 <input type="checkbox"/>	\$150.00 <input type="checkbox"/>	_____
2 nd Parade Float/Vehicle	\$125 <input type="checkbox"/>	\$150.00 <input type="checkbox"/>	_____
Parking Float at Festival?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Does Float Have Sound?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

PARADE WALKING GROUP		TOTAL
Walking Group	\$25 <input type="checkbox"/>	_____

GRAND TOTAL – Add all items on this page

PRIDE PARTICIPANT FEE PAYMENT FORM

Make Checks and Money Orders payable to: Stonewall Columbus

Check # or Money Order # (enclosed) _____

Cash (must be paid in person at Stonewall Columbus) _____

Complete all sections below for Credit Card Payment

NOTE: For your security, Stonewall Columbus does not keep credit card information on file. Credit card information entered below is shredded after your payment is successfully processed.

To Make a Credit Card Payment by Phone Call 614-930-2262

American Express _____

Discover _____

Master Card _____

Visa _____

Credit Card Number

Expiration Date

Cardholder Billing Name

Cardholder Billing Address

City State Zip

Cardholder Signature Date

PRIDE PARTICIPANT CONTRACT

For All Booth and Parade Participants

This Contract affirms that the Applicant and/or Business represented by the Applicant is in accordance with the Mission Statement of Stonewall Columbus, which is: Stonewall Columbus is a human rights organization servicing Central Ohio through advocacy, community building and education. We do this in pursuit of equality, fairness, safety for the entire gay, lesbian, bisexual, and transgender community.

Signature of this contract also affirms that the individual, organization, agency or business named does not discriminate in hiring, employment, participation, or services rendered based on the fact or perception of a person's race, color, creed, religion, national origin, ancestry, age, sex, sexual orientation, gender identity, domestic partner status, marital status, disability, or Acquired Immune Deficiency Syndrome status or HIV status.

The Applicant further understands and agrees that:
Bud Light is the Official Beverage Sponsor for the Stonewall Columbus Pride Festival. No other alcoholic products may be advertised or sold at the event.

None of the following is to be sold, advertised, distributed or otherwise present at the event without the written consent of Stonewall Columbus: Beverages, Water, Third Party Sponsorships, and National Corporations/Franchises.

For All Booths Only

The booth applicant understands that Stonewall Columbus has legal possession and control of the Festival site and the surrounding closed streets for the duration so the Festival and associated Events, pursuant to approved street closure with the City of Columbus. The Applicant further understands that the use granted by Stonewall Columbus is a LICENSE TO OCCUPY ONLY and is not coupled with an interest in the property and that Stonewall Columbus retains the right to terminate this license to occupy at any time during the Applicant's use if, in the sole determination of Stonewall Columbus, (1) the applicant is found to have falsified any of the statements contained in this application; (2) the Applicant is found to have changed or added to the use described in this application; (3) the Applicant creates a nuisance to Stonewall Columbus, its Licensee and/or its Guests; or (4) the Applicants use of the premises in any other way interferes with the orderly, safe and successful conduct of the Festival.

The applicant further agrees (1) to furnish all equipment, inventory, supplies and personnel necessary to the operation of the rented space;

(2) to be checked-in and occupying the space(s) assigned no later than the stated deadline on Saturday or risk being considered a "no-show" – with the tacit understanding that any booth "no-shows" will a) not be eligible for a fee refund; b) space(s) not occupied by noon on Saturday are subject to resale by Stonewall Columbus and that c) the exhibitor to whom the spaces were originally assigned may, at the sole discretion of Stonewall Columbus, be relocated providing there is adequate additional space available; (3) to leave the area clean and clear of refuse; (4) to sell only the item(s) described in this application and to make no changes without the written consent of Stonewall Columbus; (5) that radio, web, or other transmission of any kind from the site without express written permission of Stonewall Columbus is forbidden; (6) to confine all sales activity to the location assigned to you by Stonewall Columbus; (7) Fees are non-transferable and no booth space may be reassigned or shared with a third party; (8) to provide all requested support documentation with the understanding that access to the Pride Festival site will be denied without it; and (9) to indemnify or hold harmless Stonewall Columbus against any and all liabilities arising from the conduct of the operations covered by this Contract.

The applicant is solely responsible for calculating and reporting to the IRS all taxes arising from the sale of applicable items.

By my signature below, I show that I have read and clearly understand the information contained in this Application and the responsibilities accorded to me as a participating exhibitor at the Columbus Pride Festival. I understand that I may cancel my application by the specified deadline, minus a 10% processing fee, paid within two weeks following the event. I also understand that any refund request must be submitted with proper documentation and in writing to Stonewall Columbus by the stated deadline.

For Parade Float / Vehicle / Walking Group Participants Only

It is understood that the signature of this contract is binding on all officers, members, agents or employees of the contingent, and that contingent is aware of and will abide by all implied and stated Parade policies and procedures. The contingent also agrees to follow the instructions of the Pride Committee staff and volunteers. The applicant further agrees (1) to furnish all equipment, inventory, supplies and personnel necessary to the operation of the float/vehicle/walking group; (2) to be checked-in and ready to begin the Parade no later than the specified time on Saturday or risk being considered a "no-show" – with the tacit understanding that any "no-shows" will not be eligible for a fee refund; (3) to leave the area clean and clear of refuse; (4) to indemnify or hold harmless Stonewall Columbus against any and all liabilities arising from the conduct of the operations covered by this Contract. Furthermore, Stonewall Columbus reserves the right to remove any person or unit from the Pride Parade at any time who is, in its sole discretion and opinion, a hindrance to the safety or progress of the parade; or who places other participants or spectators in physical danger, or whose participation is inconsistent with the purposes and objectives of the event as set forth in the Mission Statement. I agree not to display any logos, slogans, trademarks of any business other than the business listed on my application and they must be pre-approved by Stonewall Columbus.

By my signature below, I show that I have read and clearly understand the information contained in this Application and the responsibilities accorded to me as a participating entrant at the Columbus Pride Festival.

All Applicants Must Sign Below

I hereby declare that all information herein provided by me is true, correct and complete.

Print Name

Signature

Date

HOLD HARMLESS AGREEMENT BETWEEN STONEWALL COLUMBUS AND PRIDE PARTICIPANT

Stonewall Columbus and

(Pride Participant)

hereby agree that Stonewall Columbus is not responsible for

_____'s
(Pride Participant)

conduct that results in injury, loss or damage as detailed below:

If a person, entity or organization makes claim against Stonewall Columbus (including its officers, directors, employees, agents and/or volunteers) and Stonewall Columbus (including its officers, directors, employees, agents and/or volunteers) is or may be liable for loss or damage sustained by the person, entity or organization, immediately upon Stonewall Columbus' written request, **Pride Participant** will take all steps necessary, including hiring counsel, to defend, protect, indemnify, hold harmless and render whole Stonewall Columbus (including its officers, directors, employees, agents and/or volunteers) against any and all claims, demands, suits or causes of action brought against Stonewall Columbus (including its officers, directors, employees, agents and/or volunteers) for all liability, damage or loss, whether sought under law or in equity, which may be asserted against Stonewall Columbus (including its officers, directors, employees, agents and/or volunteers). The obligation undertaken by **Pride Participant** in this paragraph arises if the claims made against Stonewall Columbus (including its officers, directors, employees, agents and/or volunteers) are on account of injury, loss or damage caused by, arising out of, or in any way incidental to the conduct or operation of **Pride Participant**.

Stonewall Columbus and **Pride Participant** agree that the obligations under this agreement include, but are not limited to, those situations where liability for (1) injury, loss or damage is caused by the combined or concurrent negligence of Stonewall Columbus, **Pride Participant** or any third party (and any of their respective officers, directors, employees, agents and/or volunteers); and/or (2) injury, loss, or damage arises with or without fault based on any theory of strict liability, statutory liability or by operation of law.

Stonewall Columbus and **Pride Participant** agree that to the extent this indemnification or Stonewall Columbus (its officers, directors, employees, agents and/or volunteers) for injury, loss or damage may be found to be contrary to existing or newly-enacted law, this provision, to such extent (and only to such extent), is and shall be void or voidable. In such instance, **Pride Participant** agrees to immediately defend, indemnify, save and hold Stonewall Columbus harmless to the fullest extent allowed by law.

NOTE: The terms and conditions of this agreement shall apply with respect to **Pride Participant's** operations located at:

Pride Parade & Festival, Statehouse & Goodale Park, June 19 - 20, 2009

Date: _____

Signed: _____
Pride Participant Signature

Complete pages 5 thru 9 and return them to Jan Adams-Richards at Stonewall Columbus, 1160 North High Street, Columbus, Ohio 43201