



# Columbus Pride 2011

## Participant Registration

**Friday June 17 3 pm – 11 pm**  
**Saturday June 18 10 am – 8 pm**

This registration form is required for the following Pride Festival Participants:

**Food, Commercial & Non-Profit Vendor Booths**  
**Parade Floats, Vehicles & Walking Groups**

**Booth Registration Deadline Friday June 10 12 Noon**

### Questions? Contact Us!

#### Booths

Food, Commercial, Non-Profit Booths

(P) 614-930-2265 vendors@columbuspride.org  
(F) 614-299-4408

#### Parade Participants

Parade Floats, Vehicles, Walking Groups

(P) 614-299-7764 parade@columbuspride.org  
(F) 614-299-4408

#### Sponsorships

(P) 614-930-2261 Karla Rothan  
(F) 614-299-4408 sponsors@columbuspride.org

#### Volunteers

(P) 614-299-7764 volunteers@columbuspride.org  
(F) 614-299-4408

**Stonewall Columbus**  
**1160 North High Street**  
**Columbus, Ohio 43201**

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# PRIDE PARTICIPANT REGISTRATION INFORMATION

## Section 1 – Required for ALL PRIDE PARTICIPANTS

Please PRINT legibly. Send completed application with cash, check, money order (made payable to Stonewall Columbus) or completed credit card information and all required paperwork by the stated deadline. Full Payment and all completed paperwork must be included with this application. Incomplete applications will be returned.

**An Email Address is required - This will be our primary method of communicating with you!**

Business/Organization Name	Mailing Address
Contact Name 1	Contact Name 2
Phone 1	Phone 1
Phone2	Phone 2
Email	Email

## Section 2 – Required for FOOD BOOTH Participants only.

Enter Food Booth Deposit Refund Check Payee Name and Mailing Address

## Section 3 – Required for ALL FOOD, COMMERCIAL & NON-PROFIT BOOTH Participants.

Please give a brief description below of what you plan to do with your Booth Space. **Include items you intend to sell, display or distribute.** Note any special requests here. It may not be possible at the time of booth check-in to accommodate special requests. Add additional pages if necessary.

## Section 4 – Required for ALL PARADE Participants.

Please give a brief description below of decorations, special effects, or other audio/video characteristics. List ALL Logos that will be on your Float/Vehicle/Signs. Add additional pages if necessary.

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**PRIDE PARTICIPANT PAYMENT FORM**

**Payment in full is due when you submit your registration form!  
Placement is only guaranteed when payment is received.**

**No Post-Dated Checks will be accepted**

**Credit Card Payments will be charged when your registration form is submitted**

**TOTAL AMOUNT PAID: \$\_\_\_\_\_**

***Make Checks/Money Orders payable to Stonewall Columbus.***

Cash payments must be made in person at Stonewall Columbus

Cash

Check/Money Order

Credit Card

Enter Check/MO #: \_\_\_\_\_

See below

**Complete the following section for Credit Card Payment.**

**To Pay by Phone Call 614-930-2262**

Amex

Discover

Mastercard

Visa

Card Number:

Expiration Date:

Security Code:

Name on Card:

Card Billing Address:

Signature:

Date:

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# PRIDE PARTICIPANT CONTRACT

## For All Booth and Parade Participants

This contract affirms that the applicant and/or business represented by the applicant is in accordance with the Mission Statement of Stonewall Columbus, which is: Stonewall Columbus serves the Central Ohio LGBT community by providing a community center and offering programming and services that enhance the well-being and visibility of our diverse community through discovery, affirmation and celebration.

Signature of this contract also affirms that the individual, organization, agency or business named does not discriminate in hiring, employment, participation, or services rendered based on the fact or perception of a person's race, color, creed, religion, national origin, ancestry, age, sex, sexual orientation, gender identity, domestic partner status, marital status, disability, or Acquired Immune Deficiency Syndrome status or HIV status.

The applicant further understands and agrees that:

**Bud Light is the Official Beverage Sponsor for the Stonewall Columbus Pride Festival. No vendors may advertise or sell any alcoholic product at the event.**

**None of the following is to be sold, advertised, distributed or otherwise present at the event without the written consent of Stonewall Columbus: Beverages, Water, Third Party Sponsorships, and National Corporations/Franchises.**

## For All Booths Only

The booth applicant understands that Stonewall Columbus has legal possession and control of the Festival site and the surrounding closed streets for the duration so the Festival and associated Events, pursuant to approved street closure with the City of Columbus. The applicant further understands that the use granted by Stonewall Columbus is a LICENSE TO OCCUPY ONLY and is not coupled with an interest in the property and that Stonewall Columbus retains the right to terminate this license to occupy at any time during the applicant's use if, in the sole determination of Stonewall Columbus, (1) the applicant is found to have falsified any of the statements contained in this application; (2) the applicant is found to have changed or added to the use described in this application; (3) the applicant creates a nuisance to Stonewall Columbus, its Licensee and/or its Guests; or (4) the applicants use of the premises in any other way interferes with the orderly, safe and successful conduct of the Festival.

The applicant further agrees (1) to furnish all equipment, inventory, supplies and personnel necessary to the operation of the rented space; (2) to be checked-in and occupying the space(s) assigned no later than the stated deadline on Saturday or risk being considered a "no-show" – with the tacit understanding that any booth "no-shows" will a) not be eligible for a fee refund; b) space(s) not occupied by noon on Saturday are subject to resale by Stonewall Columbus and that c) the exhibitor to whom the spaces were originally assigned may, at the sole discretion of Stonewall Columbus, be relocated providing there is adequate additional space available; (3) to leave the area clean and clear of refuse; (4) to sell only the item(s) described in this application and to make no changes without the written consent of Stonewall Columbus; (5) that radio, web, or other transmission of any kind from the site without express written permission of Stonewall Columbus is forbidden; (6) to confine all sales activity to the location assigned to you by Stonewall Columbus; (7) Fees are non-transferable and no booth space may be reassigned or shared with a third party; (8) to provide all requested support documentation with the understanding that access to the Pride Festival site will be denied without it; and (9) to indemnify or hold harmless Stonewall Columbus against any and all liabilities arising from the conduct of the operations covered by this contract.

The applicant is solely responsible for calculating and reporting to the IRS all taxes arising from the sale of applicable items.

By my signature below, I show that I have read and clearly understand the information contained in this application and the responsibilities accorded to me as a participating exhibitor at the Columbus Pride Festival. I understand that I may cancel my application by the specified deadline, minus a 10% processing fee, paid within two weeks following the event. I also understand that any refund request must be submitted with proper documentation and in writing to Stonewall Columbus by the stated deadline.

## For Parade Float / Vehicle / Walking Group Participants Only

It is understood that the signature of this contract is binding on all officers, members, agents or employees of the contingent, and that contingent is aware of and will abide by all implied and stated Parade policies and procedures. The contingent also agrees to follow the instructions of the Pride Committee staff and volunteers. The applicant further agrees (1) to furnish all equipment, inventory, supplies and personnel necessary to the operation of the float/vehicle/walking group; (2) to be checked-in and ready to begin the Parade no later than the specified time on Saturday or risk being considered a "no-show" – with the tacit understanding that any "no-shows" will not be eligible for a fee refund; (3) to leave the area clean and clear of refuse; (4) to indemnify or hold harmless Stonewall Columbus against any and all liabilities of Stonewall Columbus to the extent caused by the negligent or willful misconduct of the operations of the applicant that are covered by this contract. Furthermore, Stonewall Columbus reserves the right to remove any person or unit from the Pride Parade at any time who is, in its sole discretion and opinion, a hindrance to the safety or progress of the parade; or who places other participants or spectators in physical danger, or whose participation is inconsistent with the purposes and objectives of the event as set forth in the Mission Statement. I agree not to display any logos, slogans, trademarks of any business other than the business listed on my application and they must be pre-approved by Stonewall Columbus.

By my signature below, I show that I have read and clearly understand the information contained in this application and the responsibilities accorded to me as a participating entrant at the Columbus Pride Festival.

## All Applicants Must Sign Below

I hereby declare that all information herein provided by me is true, correct and complete.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**Return This Page to Stonewall Columbus**

**HOLD HARMLESS AGREEMENT  
BETWEEN STONEWALL COLUMBUS AND  
PRIDE PARTICIPANT**

Stonewall Columbus and \_\_\_\_\_ (**Pride Participant**) hereby agree that Stonewall Columbus is not responsible for any conduct by the **Pride Participant** that results in injury, loss or damage as detailed below:

If a person, entity or organization makes claim against Stonewall Columbus (including its officers, directors, employees, agents and/or volunteers) and Stonewall Columbus (including its officers, directors, employees, agents and/or volunteers) is or may be liable for loss or damage sustained by the person, entity or organization, immediately upon Stonewall Columbus' written request, **Pride Participant** will indemnify, hold harmless and render whole Stonewall Columbus (including its officers, directors, employees, agents and/or volunteers) against any and all claims, demands, suits or causes of action brought against Stonewall Columbus (including its officers, directors, employees, agents and/or volunteers), but not including costs of counsel, for all liability, damage or loss, whether sought under law or in equity, which may be asserted against Stonewall Columbus (including its officers, directors, employees, agents and/or volunteers). The obligation undertaken by **Pride Participant** in this paragraph arises to the extent the claims made against Stonewall Columbus (including its officers, directors, employees, agents and/or volunteers) are on account of injury, loss or damage caused by the negligent or willful misconduct or operation of **Pride Participant**.

NOTE: The terms and conditions of this agreement shall apply with respect to **Pride Participant's** operations located at:

**Pride Parade & Festival, Downtown & Goodale Park, June 17 - 18, 2011**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Authorized Pride Participant

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# COLUMBUS PRIDE 2011 INFORMATION

## EVENT SCHEDULE & DEADLINES

	Day	Date	Time
Early Bird Booth Registration Deadline	Friday	June 3	5 pm
No Booth Registrations Accepted After This Date – Late fees apply June 4-10	Friday	June 10	12 pm noon
Booth Cancellations with Refund less 10% processing fee	Monday	June 13	5 pm
Food Vendor Setup <b>Only</b>	Thursday	June 16	6 - 9 pm
Vendor Setup Permitted <b>No vehicles in park after 1:30 pm</b>	Friday	June 17	9 am - 2 pm
Pride Festival	Friday	June 17	3 - 11 pm
Table & Chair Returns Checked Out by Stonewall Volunteer <b>(Only if not returning on Saturday)</b>	Friday	June 17	By 11:30 pm
Vendor Setup Permitted <b>No vehicles in park after 9:30 am</b>	Saturday	June 18	7 – 9:30 am
Pride Festival & Parade	Saturday	June 18	10 - 8 pm
Floats/Vehicles/Walking Groups In Place	Saturday		10 am
Parade Step-Off	Saturday		12 pm
Booth Teardown <b>No vehicles in park before 8:30 pm</b>	Saturday	June 18	8:30 - 10 pm
Table & Chair Returns Checked Out by Stonewall Volunteer	Saturday	June 18	By 10 pm

## GENERAL INFORMATION

**Bud Light is the Official Beverage Sponsor for the Stonewall Columbus Pride Festival. No participants may promote, distribute, advertise or sell any alcoholic product at the event.**

***None of the following is to be sold, advertised, distributed or otherwise present at the event without the written consent of Stonewall Columbus:***

***Beverages, Water, Third Party Sponsorships, and National Corporations/Franchises.***

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**Product Exclusivity**

Product exclusivity is only granted to those companies that pay an exclusivity fee established by Stonewall Columbus. Please call Stonewall Columbus for details. Stonewall Columbus reserves the sole right to determine who will be granted exclusivity and to determine the number of businesses that sell similar products and/or services.

**Trademarks**

Stonewall Columbus reserves the right to the use of its logos, name, marks, symbols and other intellectual property. Any use of these without express written permission is a violation of the agreement with Stonewall Columbus and will result in expulsion from the Festival. Trademarks registered to Stonewall Columbus include: Columbus Pride, Columbus Gay Pride Parade, Columbus Pride Guide, and Pride Celebration.

**Payment**

Payment in full is due when you submit your registration form unless partial payments or invoicing have been approved in advance by Stonewall Columbus. Payment may be made using with cash, check, money order or a major credit card. Checks and money orders should be made payable to Stonewall Columbus. Cash payments can only be made in person at Stonewall Columbus. All checks must clear the bank upon first presentation or you may be barred from participation on the day of the event, without prejudice to any other rights or remedies available to Stonewall Columbus. Placement is only guaranteed when payment is received. No Post-Dated Checks will be accepted. Credit Card Payments will be charged when your registration form is submitted. Incomplete applications will be returned to sender, hindering eligibility for available spaces.

## BOOTH INFORMATION

**Space/Booth Rental**

No structure may exceed 15' in height. You may provide any tent or booth structure as long as it falls within the City of Columbus safety guidelines. It must also fit within the space that you have rented. Stonewall Columbus can provide the tent, table and/or chairs for a fee. Refer to the Pride Participant Fee Schedule in this packet for current booth, tent, table and chair rental fees. If a larger space than requested is used or needed, the applicant will be charged for an additional space.

**Food Vendor Booth Deposits**

Food Vendors are required to pay a \$250 refundable deposit. The deposit is refundable subject to verification of a clean booth space after the Festival by a Stonewall Representative and a City of Columbus Representative. Refunds will not be given for Food Booth areas left with trash, grease or other food & beverage prep remnants.

**Table & Chair Rentals**

Tables & Chairs must be returned to the designated locations and logged by a Stonewall Volunteer. Table/Chair loss which is due to your failure to return them will cause us to charge you for the full purchase price of a table and chair from the rental company.

**Placement**

Stonewall Columbus has final determination over the placement of all booths. Stonewall Columbus reserves the sole right to place booths on any location that it deems fit.

**Firearms**

Firearms, loaded or unloaded, concealed or exposed are strictly prohibited from any float or walking group throughout the parade or at any booth or area at the Pride Festival. Exclusions include Stonewall hired Columbus Police officers pertaining to security contracts.

**Power**

Electricity is not available at the park for vendors. Exhibitors/Vendors may bring their own generator as long as it fits within the space you have rented.

**Insurance and Vendor Permits**

All participants must provide their own insurance and sign the Hold Harmless Agreement, which is included in this packet. It is the responsibility of each Vendor to obtain the necessary permits from the State of Ohio. Permit information is available by calling the Ohio State Department of Taxation at 1-888-405-4039.

**Communicating With Deaf and Hard of Hearing Individuals**

Did you know that deaf and hard of hearing individuals comprise 10% of the population in the U.S.? To make sure that you are reaching this large and diverse population, please provide information in a visible (written) format. When selling food, drink, or clothing, please use posters, banners and brochures or signs to indicate prices and sizes, enabling deaf or hard of hearing individuals to easily shop at your booth. Consider providing laminated menus or sample items of different sizes so that deaf or hard of hearing individuals can point to their selections when placing orders. Your cooperation in creating an accessible environment for deaf and hard of hearing people at the Columbus Pride Festival is greatly appreciated.

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### Noise

As a courtesy to other exhibitors & vendors, Stonewall Columbus will limit amplified sound from your booth.

### Confirmation Process

You will be contacted prior to the event confirming your participation. You will also receive email(s) with detailed information for your participation.

### Special Requests & Deadlines

All applications must be received by the deadlines stated in this packet. Applications may be accepted after the deadline, but must be accompanied by a late fee as indicated in the Pride Fee Schedule in this packet. Late applications have no guarantee of accommodation.

### Booth Cancellations

You may cancel your booth application at any time until the stated cancellation deadline and receive a refund of all fees paid, minus a 10% processing fee. Refunds will be paid within three weeks following the event. Cancellations made after the stated cancellation deadline will not be refunded. Booth "No-Shows" on the weekend of the event will not be refunded. Any assigned spaces not checked-in and occupied by the deadline on Saturday will be subject to resale by Stonewall Columbus. Providing there is adequate space, the original exhibitor may be reassigned, but no refund will be made.

## PARADE FLOAT • VEHICLE • WALKING GROUP INFORMATION

**The Line-Up and Parade Route will be made available prior to the event. Refer to this year's Pride Event Schedule for Parade lineup and step-off times.**

### Float Definition and Dimensions

Any vehicle that is driven in the Pride Parade is considered a float and must be registered. The *only* exceptions are accessibility vehicles, official Pride golf-carts and official Security motorcycles. The height of floats cannot exceed 13' 6". Floats should not be wider than a single road lane.

### Parade Walking Groups Definition

A Walking Fee is charged for Sponsored Groups marching in the Parade. A Sponsored group is defined as any group that is affiliated with, sponsored by or promotes a government, religious, social, political or commercial interest.

### Decorations

All floats must be decorated before arrival at the Park. ***Stonewall Columbus prohibits the display of logos, slogans, trademarks of any business other than the business listed on your application and Stonewall pre-approved logos.***

### Sound

Any float or walking group that uses music or sound equipment must notify Stonewall Columbus on the application. It is our goal to spread these floats and walking groups throughout the Parade to decrease the probability of having competing sound.

### Placement

Stonewall Columbus determines the placement of floats and walking groups in the Pride Parade. If your Float or group requires special placement in the parade, please submit the request and the reason for it on this application.

### Deadlines

Float/Vehicle/Walking Group applications may be accepted after the stated deadline, but must be accompanied by an additional late fee as indicated in the Pride Fee Schedule in this packet. Late applications have no guarantee of accommodation. Anyone who has not submitted an application prior to the day of the parade will only be allowed in the parade by payment of CASH according to the late fee schedule in this Pride Participant packet. Fees for Parade "No-Shows" on the day of the event will not be refunded.

### Alcohol

**THERE WILL BE NO ALCOHOL CONSUMED DURING THE PARADE. YOU WILL BE REMOVED FROM THE PARADE BY THE COLUMBUS POLICE IF YOU ARE SEEN DOING SO.**

### Solicitation

**No solicitation of any kind (money, goods, etc.) is permitted by any parade participant.**

### Litter

To ensure the safety of the participants and to limit the amount of litter generated by the Pride Parade, ***the throwing of items (e.g., confetti, beads, coupons, etc.) is prohibited. The throwing of anything from a float may result in an additional fine deemed appropriate by Stonewall Columbus.***

# ***Thank You for Your Support and Enjoy the Festival!***

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